

Homelessness Advisory Board Agenda
Wednesday, September 11, 2024 @ 1:00 – 3:00 p.m.

LOCATION: Oregon Coast Community College
Community Room #140, Central County Campus, Newport
or by Zoom <https://zoom.us/j/96877182454?pwd=cHZNZDZLYzZwcDVaTGNNMeUdkYkNkUT09>

1. Welcome – Rod Cross, LCHAB Co-Chair
 - a. Reminder re: Public Meeting Laws & Public Participation
2. Roll Call – Kyla Bibeau, LCHAB Program Manager
3. **Action Item:** Review Minutes from August 14, 2024 (pg. 3) – Rod Cross, LCHAB Co-Chair
4. Public Comments (items related to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
5. Panel Presentation Invited Guests
 - a. Agape Respite Center
 - b. Coastal Support Services
6. Administrative Report (pg. 5) – Karen Rockwell, Executive Director, Housing Authority of Lincoln County
 - a. Committee Updates
 - i. Committee Rosters
 - ii. Consultant Review & Approval
Staff Recommended Action Item: Approval of engaging Jane Barth in the contract to facilitate the work of the three committees: Equity and Inclusion Committee, Community Outreach and Engagement Committee, Policy and Funding Coordination Committee.
 - b. Funding Updates
 - i. HB4123 Pilot
 - ii. HB5019 for Rapid Rehousing & Sheltering
 - iii. Oregon Rehousing Initiative (ORI)
 - iv. Youth Emergency Housing Assistance (YEHA)
 - v. Executive Order Shelter Funding
 - c. Permanent Structure Proposal Meeting Updates
 - d. Point In Time Count – Kyla Bibeau
7. New Business from the Board – Rod Cross, LCHAB Co-Chair
8. Public Comments (items unrelated to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
Written comments can be submitted at any time by email to ksellers@housinglincolncountyor.gov. Comments that are relevant to the work of the group will be shared with all voting members.
9. Adjourn – Rod Cross, LCHAB Co-Chair

Public Meeting Laws & Public Participation

The following handout is a guide for the members of LCHAB in the discussion re: public comment. Currently, to comply with public meeting laws, the structure of the meeting enables the following individuals to participate during the meetings if recognized by the co-chairs:

Appointed Representatives (or their alternates IF identified at Roll Call, otherwise NOT participants).

- Lincoln County: Commissioner Claire Hall
- City of Depoe Bay: Mayor Kathy Short
- City of Lincoln City: Council President Judy Casper
- City of Newport: Mayor Jan Kaplan
- City of Siletz: Council President Susan Trachsel
- City of Toledo: Mayor Rod Cross
- City of Waldport: Councilor Rick Booth
- City of Yachats: Council President Mary Ellen O'Shaughnessey
- Community Services Consortium: Housing Services Manager, Liesl Eckert
- Confederated Tribes of Siletz Indians: Housing Executive Director Sami Jo Difuntorum

Ex-officio (non-voting) representatives:

- Lincoln County: Tim Johnson, County Administrator
- City of Depoe Bay: Kimberly Wollenburg, City Recorder
- City of Lincoln City: Daphnee Legarza, City Manager
- City of Newport: Nina Vetter, City Manager
- City of Siletz: Barbara Chestler, City Recorder
- City of Toledo: Doug Wiggins, City Manager
- City of Waldport: Dann Cutter, City Manager
- City of Yachats: Bobbi Price, City Manager
- Confederated Tribes of Siletz Indians: Lisa Norton, Chief Administrative Officer

Administrative Office:

- Kyla Bibeau, LCHAB Project Manager
- Karen Rockwell, Executive Director, Housing Authority of Lincoln County
- Katelynn Smith, LCHAB & HALC Grants Manager

Invited guests must be included on the agenda prior to its distribution and are only able to participate in the business meeting during their allotted agenda slot.

One of the LCHAB goals is to increase public participation, and this is being done through the formation of additional workgroups who will then have liaisons that will be invited to report out at the meetings. The meeting agendas are also going to include invited subject matter experts on specific topics. For example, this month the Board is hearing from shelter operators. Next month will be a conversation with day service navigation providers. In addition, LCHAB can be intentional with public comment periods at the meetings.

Beginning of meeting for comments not related to agenda items, but on the topic of homelessness in Lincoln County. Limited to 3 minutes per person. Note: Like municipality meetings, this is not a time for question and answer; comments are to be received by the LCHAB and not deliberated at that moment. Comments related to the agenda are held to the **end of the meeting**. Limited to 3 minutes per person. Again, not a period of question and answer; comments are to be received by the LCHAB and not deliberated in that moment.

Homeless Advisory Board Minutes
Wednesday, August 14, 2024
Oregon Coast Community College
Community Room #140, Central County Campus, Newport, OR, 97365
And by Zoom

The meeting was called to order at 1:01 PM by Co-Chair Rod Cross. Cross initiated roll call for the representatives:

Attendees:

City of Depoe Bay, Kathy Short, Mayor
City of Lincoln City, Judy Casper, Council President
City of Newport, Jan Kaplan, Mayor
City of Toledo, Rod Cross, Mayor
City of Waldport, Rick Booth, Councilor
City of Yachats, Mary Ellen O’Shaughnessey, Council President
Community Services Consortium, Liesl Eckert, Housing Services Manager
*alternates

Ex officio attendees:

City of Lincoln City, Daphnee Legarza, City Administrator
Lincoln County, Tim Johnson, County Administrator
Housing Authority of Lincoln County, Karen Rockwell, Executive Director
Housing Authority of Lincoln County, Kyla Sellers, LCHAB Project Manager

The minutes from July 10, 2024, were reviewed. City of Depoe Bay Mayor Kathy Short made a motion to accept the minutes as presented. Second to the motion was made by Waldport Councilor Rick Booth. Motion carried.

Chair Cross went on to allow for public comment related to agenda items. No comments were given.

Chair Cross passed the gavel to invited guest, Northwest Coastal Housing (NWCH) Executive Director Sheila Stiley. Stiley presented the NWCH affordable housing stock, current projects in development and shelters managed/owned by NWCH to the Board. Stiley explained the populations served by the NWCH-managed shelter, Coastal Phoenix Rising, a 37-unit low-barrier shelter in Lincoln City and Nate’s Place, a 35-unit high-barrier sober living transitional housing facility in Newport owned by NWCH and managed by Reconnections Counseling.

The Board was allowed the opportunity to ask Stiley questions. Rick Booth asked what the south Lincoln County community can do to get more affordable housing developers to build affordable housing in the South County area. Stiley answered that the coastal area is very challenging to build on and they are very limited due to lack of opportunity. Rod Cross asked

Stiley if the County can expect a Project Turnkey 3.0. Stiley answered yes, eventually. Cross then asked if it would be possible for a Turnkey project to be located in the central or south county area. Stiley answered that this would be a possibility.

Chair Cross led the Board's attention to agenda item #6 and asked that Executive Director Rockwell provide the Administrative Office Report. Rockwell asked the Board to look in their packets for the Administrative Office permanent structure proposal. Rockwell reminded the Board that a goal of the Lincoln County Homeless Advisory Board 5-year strategic plan is for LCHAB to remain a permanent body that focuses on homelessness/houselessness. The strategy for accomplishing this goal is having the Office identify additional funding beyond the HB4123 grant and determine how to sustain the Board during the operational phase. The proposal included in the packet contained multiple options for the Board to discuss.

The Board discussed the four options presented. The Board representatives all agreed that they would need to bring the proposals back to their respective City Councils before voting to approve any of the proposed options in October.

Rockwell went on to provide the Board with the most recent funding updates for Lincoln County HB4123, HB5019, Oregon Rehousing Initiative, Youth Emergency Housing Assistance and Executive Order Shelter Funding.

Finally, Rockwell updated the Board on the progress made regarding the creation of the three committees that the Board approved at the July meeting: the Equity & Inclusion Committee, the Community Outreach & Engagement Committee and the Policy & Funding Committee. Invitations to the proposed committee members have been sent out. The Office is still confirming members' commitment to the committees.

Chair Cross opened for any new business from the Board. Rockwell shared that the Housing Authority closed on a building for Agape Respite Center to operate a day services center out of. Agape is aiming to operate six days a week in their new location. In addition, the Housing Authority is working with the County on the rehabilitation of the Newport emergency winter shelter. The shelter is anticipated to open in November.

Rod Cross opened the floor for public comment. No comments received.

Cross adjourned the meeting.

Next Meeting: Wednesday, September 11, 2024, from 1 p.m. – 3 p.m.

Lincoln County Homeless Advisory Board

Committee Rosters

Equity and Inclusion Committee

The Equity and Inclusion Committee is dedicated to ensuring that all voices are heard, especially those with lived experience of homelessness. Our goal is to bring together service providers who work closely with unhoused populations, including people of color, seniors, individuals with disabilities, and LGBTQ+ communities. This committee will outline how the Homeless Advisory Board collaborates with these service providers to gather informed insights on the barriers to housing. By doing so, we aim to create more inclusive and equitable solutions to address homelessness in Lincoln County.

Confirmed:

- *Rick Booth, South County Resources, Waldport City Councilor, LCHAB liaison*
- Reyna Brown, Oregon Department of Human Services
- Woody Crowbar, Lincoln County School District, McKinney Vento Liaison
- Eva Gonzalez, Centro de Ayuda and Housing Authority of Lincoln County
- Rev. Judith Jones, National Alliance of Mental Illness-Lincoln County, St. Stephens & St. Luke's Episcopal Churches
- Beck Fox, Samaritan Health/IHN CCO

Community Outreach and Engagement Committee

The Community Outreach and Engagement Committee is focused on building strong connections between the Lincoln County Homeless Advisory Board and the broader community. Our goal is to raise awareness about homelessness, foster community involvement, and create partnerships that drive effective solutions. This committee will work on developing outreach strategies, organizing community events, and facilitating communication between the board, the unhoused population, and local residents. By engaging the community, we aim to foster a collaborative environment where everyone can contribute to addressing homelessness in Lincoln County.

Confirmed:

- *Liesl Eckert, Community Services Consortium and LCHAB liaison*
- Chantelle Estess, Community Shelter and Resource Center
- Irma Jimenez, Housing Authority of Lincoln County
- Jordan Gabilondo, TIDES Youth Shelter
- Shiela Stiley, Northwest Coastal Housing

Policy and Funding Coordination Committee

The Policy and Funding Coordination Committee is dedicated to aligning policy and funding efforts across city, county, regional, and state levels. The Lincoln County Homeless Advisory Board (LCHAB) is unique in its Intergovernmental Agreement and active participation from all area municipalities and the community action agency. This committee will establish a workgroup consisting of municipality planning and development professionals to identify and leverage existing partnership opportunities. By coordinating these efforts, we aim to streamline resources and policies to effectively address homelessness in Lincoln County.

Confirmed:

- *Rod Cross, City of Toledo and LCHAB liaison*
- Dann Cutter, City of Waldport
- Kaety Jacobson, Lincoln County
- Daphnee Legarza, City of Lincoln City
- Kelley Ellis, Confederated Tribes of the Siletz Indians

- Paul Schuytema, Economic Development Alliance of Lincoln County
- Derrick Tokos, City of Newport
- Karl Vertner, Lincoln County Sheriff's Office

Lincoln County Homeless Advisory Board
Consultant Review and Approval

At the July 10, 2024 Lincoln County Homeless Advisory Board meeting the group approved a \$34,750 budget for the creation and facilitation of three different committees. The Administrative Office has negotiated with Jane Barth, a trained facilitator, to manage the workflow of these committees. The facilitators estimated scope of work includes the following:

In-person meetings..... 60 hours @\$95/hr = \$ 5,700
(four per committee; two hours long; prep, on-site, write-up time; one extra meeting for Policy)

Virtual meetings 36 hours @\$95/hr = \$ 3,420
(four per committee; one hour long; prep, facilitate, write-up time)

Committee support 200 hours @\$95/hr = \$19,000
(one day per month per committee plus extra hours for Policy)

Meet with LCHAB staff..... 18 hours @\$95/hr = \$1,710
(two hours per month)

Attend some LCHAB meetings 8 hours @\$95/hr = \$760
(virtually to save on travel time and expenses)

Travel Time 25 hours @\$25/hr = \$625
(Will try to convene more than one committee per trip to save on travel. Estimate ten trips)

Mileage 1100 miles @\$0.67 mile = \$737

Total Estimate: \$31,952.00

Remaining budget allocated to committees = \$2,798 (approximately \$933 to cover incidentals)

This proposal firms up the budget allocations from the July projections/initial line items. Any activities that are determined to be necessary for successful completion of the goals of the committees that are not within the scope of the budget will be submitted to the Board for consideration.

Staff Recommended Action Item: Approval of engaging Jane Barth in the contract to facilitate the work of the three committees: Equity and Inclusion Committee, Community Outreach and Engagement Committee, Policy and Funding Coordination Committee.

Collaborative Funding Updates

Note: Blue text is unchanged from the previous report. Black text is new.

HB4123 for a Consolidated Response to the Unhoused in Lincoln County

The Lincoln County Homeless Advisory Board is the local planning group for the HB4123 Pilot. The organization has created a strategic plan and is now acting on recommendations to strengthen a coordinated regional-wide response to the issue of the lack of housing and shelter. One of the strategies is to financially support key programs that align with the mission of LCHAB. To date, LCHAB has expended the following:

Morant McLeod Strategic Planning Consultant.....	\$200,000 (2023)
Housing Authority of Lincoln County contract to Administer the Office of LCHAB.....	\$100,000 (2023)
Housing Authority of Lincoln County contract to Administer the Office of LCHAB.....	\$208,000 (2024)
LCHAB Committee Budgets	\$34,750 (2024)
	Committed to Date: \$542,750
	Remaining: \$442,750

Oregon Housing and Community Services is reviving and reconvening the HB 4123 Pilots cohort’s monthly meetings, previously run by the League of Oregon Cities. The Administrative Office encourages all Board representatives to participate and will forward the meeting information once it has been finalized. The final HB 4123 Pilot Report to the Legislature is due by September 15, 2024, and the Association of Counties (AOC) and the League of Cities (LOC) are taking the lead in finalizing and submitting by the deadline. Tim Johnson, County Administrator for Lincoln County has collected information from the Administrative Office to submit for this report.

HB5019 for Rapid Rehousing & Sheltering

Last year Oregon Housing and Community Services awarded **Lincoln County \$856,179** for rapid rehousing and sheltering work through a Community Plan. The funds are administered by the Housing Authority of Lincoln County. Twelve organizations are subgrantee recipients of the funding. To date, \$324,240.61 has been distributed per the grant agreements.

Oregon Rehousing Initiative (ORI)

- \$39 million from SB 5701 to be used for a statewide rehousing program, including longer term rental assistance. **Lincoln County has been awarded \$502,670.36.**
- Housing placements made by June 30, 2025, with funds expended through the 2025-27 biennium to allow for up to 24 months of rental assistance per household.
- Grantees include:
 - 10 MAC Groups named in EO 24-02
 - 13 Local Planning Groups across the Balance of State
 - 25% set-aside for Culturally Responsive Organizations
- The lead agency grant agreement was signed June 25, 2024. Subgrantee awards will be established in the next few months.

Youth Emergency Housing Assistance (YEHA)

The Youth Emergency Housing Assistance Program or Youth EHA is funded by a legislative appropriation of \$5 million in one-time funding to OHCS in General Funds through HB 2001 and HB 5019 during the 2023-25 biennium to increase services and assistance to school-aged, K-12 children or their families who are experiencing

homelessness or are at risk of experiencing homelessness. The general funds were directed to be deposited into the Emergency Housing Account Other Funds account to support use for long term rent assistance. **Lincoln County has been awarded ~~\$964,625~~ \$1,251,616** in funds to support these initiatives. The Housing Authority of Lincoln County (as the Lead Agency for the Lincoln County Homeless Advisory Board) solicited applications from regional providers for the distribution of these funds and forwarded a community plan that included 11 organizations. OHCS is still finalizing the lead agency contracts based on that information. In August we received word that there will be an additional \$286,991 in funding allocated to Lincoln County. The Department of Justice is currently reviewing the contracts for legal sufficiency. HALC should receive our contract for signature by the end of September.

Executive Order Shelter Funding

Funding from SB 5511 will sustain investments through the biennium and support newly-added shelter beds, street outreach, unit access, long term rental assistance, and homelessness prevention efforts:

- \$65 million to MAC Groups to sustain shelter, unit access and street outreach.
- \$39.7 million to CoCs in EO regions to provide long-term rental assistance and services to individuals rehoused through emergency response funds.
- \$55 million to prevent homelessness for additional households, with 30% set aside for culturally specific partners to be distributed statewide.

Since the July meeting, OHCS has confirmed that it is able to provide gap operational funding for the following shelters and is preparing a contract with the Housing Authority as the lead agency for funding distribution.

- Coastal Phoenix Rising
- Community Shelter & Resource Center (one form is for two locations – Newport & Lincoln City)
- Don's Place in Yachats
- Hope Center

There are four other organizations that OHCS is requesting additional information for to ensure that they can meet the funding criteria:

- My Sister's Place (My Safe Place)
- Nate's Place
- St. Stephen Episcopal Church & St. Luke by the Sea Episcopal Church
- Youth TIDES Shelter

One shelter has been sent back as ineligible for these funds because its program is not low barrier.

- Samaritan House shelter