

**Homelessness Advisory Board Agenda**  
**Wednesday, May 29, 2024 @ 1:00 – 3:00 p.m.**

**LOCATION: Oregon Coast Community College**  
Community Room #140, Central County Campus, Newport  
or by Zoom <https://zoom.us/j/92625699805?pwd=QWp1dTY1dmdFRzNSMzNPU1dyTzR0Z09>

1. Welcome – Claire Hall, LCHAB Co-Chair
2. Roll Call – Kyla Sellers, LCHAB Program Manager
3. **Action Item:** Review Minutes from April 10, 2024 (pg. 2) – Rod Cross, LCHAB Co-Chair
4. General Housekeeping – Karen Rockwell, Exec. Dir. of Housing Authority of Lincoln County
  - a. Public Meeting Law Reminder (pg. 4)
  - b. Introduce Community Services Consortium’s New Housing Services Manager, Liesl Eckert
5. Lincoln County Winter Shelter Panel #2 – facilitated by Karen Rockwell
  - a. Coastal Phoenix Rising
  - b. Don’s Place at Yachats Presbyterian Church
  - c. My Sister’s Place (aka My Safe Place)
  - d. Youth Tides Shelter
6. Public Comments (items related to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
7. Administrative Office Report – Karen Rockwell
  - a. Recap of April Presentations
    - i. Rural HB4123 Summit
    - ii. LOC Spring Conference
  - b. Funding Updates (pg. 5)
    - i. HB5019 for Rapid Rehousing & Sheltering
    - ii. Oregon Rehousing Initiative (ORI)
    - iii. Youth Emergency Housing Assistance (YEHA)
    - iv. Executive Order Shelter Funding
  - c. LCHAB’s Priority Workstreams
    - i. LCHAB Structure Workgroup
    - ii. Coordinated Capital Improvements Workgroup
    - iii. ReInstitute 100 Day Challenge Completion
8. New Business from the Board – Rod Cross
9. Public Comments (items unrelated to the agenda, 3-minute cap) – Rod Cross  
*Written comments can be submitted at any time email to [ksellers@housinglincolncountyor.gov](mailto:ksellers@housinglincolncountyor.gov). Comments that are relevant to the work of the group will be shared with all voting members.*
10. Adjourn – Claire Hall

**Homeless Advisory Board Minutes**  
**Wednesday, April 10, 2024**  
Oregon Coast Community College  
Community Room #140, Central County Campus, Newport, OR, 97365  
And by Zoom

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The meeting was called to order at 1:07 PM by Chair Claire Hall. Hall initiated roll call for the representatives:

**Attendees:**

City of Lincoln City, Judy Casper, Council President  
City of Newport, Cynthia Jacobi\*  
City of Toledo, Rod Cross, Mayor  
City of Siletz, Susan Trachsel, Council President  
City of Waldport, Rick Booth, Councilor  
City of Yachats, Mary Ellen O’Shaughnessey, Council President  
Community Services Consortium, Pegge McGuire, Executive Director  
Lincoln County, Claire Hall, Commissioner  
\*alternates

**Ex officio attendees:**

City of Lincoln City, Daphnee Legarza, City Manager  
City of Waldport, Dann Cutter, City Manager  
Housing Authority of Lincoln County, Karen Rockwell, Executive Director  
Housing Authority of Lincoln County, Kyla Sellers, LCHAB Program Manager

The minutes from March 13, 2024, were reviewed. There were no corrections or additions. Minutes were approved as presented.

Chair Hall went on to agenda item 4 – Election of leadership. Per the Bylaws, the Board must establish its leadership for the remainder of the calendar year. Judy Casper nominated Rod Cross and Claire Hall as Co-chairs. Second to the motion was made by Rick Booth. Motion Carried.

Chair Hall passed the gavel to Karen Rockwell to go over some housekeeping items. Rockwell led with agenda item 5b – Public Meeting Law Orientation. Rockwell brought the Board’s attention to page 4 in their packets which included a summary, created by Business Oregon, of items to keep in mind when considering public meetings. While on this topic Rockwell directed the Board’s attention to page 6 of the Board packet showing the appointed representatives and Ex-officio representatives of the Board who, if recognized by the co-chair, may participate during the meetings. Invited guests may participate during their allotted time. Rockwell asked the Board to decide on how to include public comment moving forward. The Board discussed different alternatives and reached a unanimous decision to allow public comment that relates

to the agenda at the beginning of every Board meeting (but capped at 3 minutes per person) and to allow public comments not related to agenda items at the end of the meetings (also capped at 3 minutes per person).

Rockwell informed the Board that an administrative correction was made to the February 14 Lincoln County Homeless Advisory Board minutes. The corrected Minutes have been posted to the LCHAB.org website.

Rockwell moved on to open the Lincoln County Winter shelter Panel. The panel consisted of:

- Joshua Blomquist, COO of Helping Hands, Hope Center
- Chantelle Estess, Community Shelter & Resource Center Manager and
- Jayne Romero, Director, Lincoln County Department of Health and Human Services
- Representatives from Don's Place at Yachats Presbyterian Church

Rockwell facilitated the panel where the invited guests informed the board about their organizations and this past winter season emergency winter sheltering operations. Included in the Board packet was a funding request submitted from the Helping Hands Hope Center and the Lincoln County Community Shelter and Resource Center. The invited guests verbally presented the funding requests to the Board as Rockwell added that the Board will be asked to vote on the requests a future Board meeting. Rockwell then opened the floor to a Q&A between the Board the invited speakers.

Rockwell passed the gavel to Executive Director Pegge McGuire to update the Board on the Tri-County Continuum of Care efforts. At this time the preliminary requirements have been met and HUD will be assigning technical assistance to the Tri-County effort to assist in the change. McGuire did disclose that the next HUD NOFO will not be until 2027 which means that unfortunately the complete removal of Lincoln County from the Rural Oregon Continuum of Care (ROCC) and the registration as a Tri-County CoC is unable to take effect till then.

Rockwell went on to remind the Board of two important upcoming events: The Rural HB4123 Summit, happening Monday April 15, 2024, in Salem and the League of Oregon Cities Spring Conference happening Friday April 16, 2024, in Klamath Falls.

Rockwell led the Board's attention to agenda item 7d, regarding the establishment of a workgroup consisting of municipality planning and development professionals to reach goal 3 of the 5-year strategic plan. Rockwell requested that the representatives of the Board confirm with the LCHAB Administrative Office who their municipal members for the workgroup should include.

Rod Cross opened the floor for public comment.

Cross adjourned the meeting.

**Next Meeting:** Wednesday May 8, 2024 from 1 p.m. – 3 p.m.

## **Public Meeting Laws & Public Participation**

The following handout is a guide for the members of LCHAB in the discussion re: public comment. Currently, to comply with public meeting laws, the structure of the meeting enables the following individuals to participate during the meetings if recognized by the co-chairs:

### **Appointed Representatives (or their alternates IF identified at Roll Call, otherwise NOT participants).**

- Lincoln County: Commissioner Claire Hall
- City of Depoe Bay: Mayor Kathy Short
- City of Lincoln City: Council President Judy Casper
- City of Newport: Mayor Jan Kaplan
- City of Siletz: Council President Susan Trachsel
- City of Toledo: Mayor Rod Cross
- City of Waldport: Councilor Rick Booth
- City of Yachats: Council President Mary Ellen O'Shaughnessey
- Community Services Consortium: Executive Director Pegge McGuire
- Confederated Tribes of Siletz Indians: Housing Executive Director Sami Jo Difuntorum

### **Ex-officio (non-voting) representatives:**

- Lincoln County: Tim Johnson, County Administrator
- City of Depoe Bay: Kimberly Wollenburg, City Recorder
- City of Lincoln City: Daphnee Legarza, City Manager
- City of Newport: Spencer Nebel, City Manager
- City of Siletz: Barbara Chestler, City Recorder
- City of Toledo: Doug Wiggins, City Manager
- City of Waldport: Dann Cutter, City Manager
- City of Yachats: Bobbi Price, City Manager
- Confederated Tribes of Siletz Indians: Lisa Norton, Chief Administrative Officer

### **Administrative Office:**

- Kyla Sellers, LCHAB Project Manager
- Karen Rockwell, Executive Director, Housing Authority of Lincoln County

Invited guests must be included on the agenda prior to its distribution and are only able to participate in the business meeting during their allotted agenda slot.

One of the LCHAB goals is to increase public participation, and this is being done through the formation of additional workgroups who will then have liaisons that will be invited to report out at the meetings. The meeting agendas are also going to include invited subject matter experts on specific topics. For example, this month the Board is hearing from shelter operators. Next month will be a conversation with day service navigation providers. In addition, LCHAB can be intentional with public comment periods at the meetings.

**Beginning of meeting** for comments not related to agenda items, but on the topic of homelessness in Lincoln County. Limited to 3 minutes per person. Note: Like municipality meetings, this is not a time for question and answer; comments are to be received by the LCHAB and not deliberated at that moment. Comments related to the agenda are held to the **end of the meeting**. Limited to 3 minutes per person. Again, not a period of question and answer; comments are to be received by the LCHAB and not deliberated in that moment.

## Collaborative Funding Updates

### **HB5019 for Rapid Rehousing & Sheltering**

Last year Oregon Housing and Community Services awarded **Lincoln County \$856,179** for rapid rehousing and sheltering work through a Community Plan. The funds are administered by the Housing Authority of Lincoln County. Twelve organizations are subgrantee recipients of the funding. To date, \$300,740 has been distributed per the grant agreements.

### **Oregon Rehousing Initiative (ORI)**

- \$39 million from SB 5701 to be used for a statewide rehousing program, including longer term rental assistance. **Lincoln County is anticipating receiving \$500,000.**
- Housing placements made by June 30, 2025, with funds expended through the 2025-27 biennium to allow for up to 24 months of rental assistance per household.
- Grantees include:
  - ten MAC Groups named in EO 24-02
  - 13 Local Planning Groups across the Balance of State
  - 25% set-aside for Culturally Responsive Organizations
- Goal of having agreements executed by the end of May.

### **Youth Emergency Housing Assistance (YEHA)**

The Youth Emergency Housing Assistance Program or Youth EHA is funded by a legislative appropriation of \$5 million in one-time funding to OHCS in General Funds through HB 2001 and HB 5019 during the 2023-25 biennium to increase services and assistance to school-aged, K-12 children or their families who are experiencing homelessness or are at risk of experiencing homelessness. The general funds were directed to be deposited into the Emergency Housing Account Other Funds account to support use for long term rent assistance. **Lincoln County has been awarded \$964,625** in funds to support these initiatives. The Housing Authority of Lincoln County (as the Lead Agency for the Lincoln County Homeless Advisory Board) is soliciting applications from regional providers for the distribution of these funds.

### **Executive Order Shelter Funding**

Funding from SB 5511 will sustain investments through the biennium and support newly-added shelter beds, street outreach, unit access, long term rental assistance, and homelessness prevention efforts:

- \$65 million to MAC Groups to sustain shelter, unit access and street outreach.
- \$39.7 million to CoCs in EO regions to provide long-term rental assistance and services to individuals rehoused through emergency response funds.
- \$55 million to prevent homelessness for additional households, with 30% set aside for culturally specific partners to be distributed statewide.

Budget estimates have been collected by service provider partners and are being submitted to Oregon Housing and Community Services through the Housing Authority of Lincoln County.