

**Homeless Advisory Board Minutes
Wednesday, April 12, 2023**

Central Oregon Coast Fire & Rescue District #7
125/145 NW Alsea Hwy, Waldport OR 97394
and by ZOOM

The meeting was called to order at 1:10PM. Karen Rockwell did roll call for the representatives and invited guests:

Attendees:

City of Depoe Bay, Kathy Short, Mayor
City of Depoe Bay, Sandi Hollenbeck*
City of Lincoln City, Judy Casper, Council President
City of Newport, Jan Kaplan, Councilor
City of Newport, Cynthia Jacobi, Councilor*
City of Toledo, Rod Cross, Mayor
City of Toledo, Betty Kamikawa, Council President*
City of Waldport, Rick Booth, Councilor
City of Waldport, Greg Holland, Mayor*
City of Yachats, Ann Stott, Council President
Community Services Consortium, Pegge McGuire, Executive Director
Lincoln County, Claire Hall, Commissioner (Advisory Board Chair)

*alternates

Ex officio attendees:

City of Lincoln City, Daphnee Legarza, City Manager
City of Newport, Spencer Nebel, City Manager
Housing Authority of Lincoln County, Karen Rockwell, Executive Director
Lincoln County, Tim Johnson, County Administrator
Morant McLeod, Ernest Stephens II, Partner (facilitator)
Samaritan House Executive Director Lola Jones (Service Provision & Policy Workgroup Chair)

Invited guest:

Kenneth Lipp

The minutes from March 8, 2023 meeting was distributed and will be an action item on the April agenda.

Chair Hall made an adjustment to the agenda order to accommodate a presenter's schedule. The agenda order was changed. Agenda item #4. Current Business and Agenda Item #3. Workgroup Updates & Strategic Planning Next Steps are swapped.

Newport City Manager Spencer Nebel gave an update on the Intergovernmental Agreement and its revised bylaws. Nebel explained Attachment A from the Intergovernmental Agreement is a Project Description and Exhibit B is the Bylaws. City Manager Nebel made recommendations for the Board to formally approve the Intergovernmental Agreement and its attachments.

A motion carried to formally approve the Intergovernmental Agreement including Attachment A and Exhibit B.

Ernest Stephens, Morant McLeod, gave an update on the status of the strategic planning process, which is on track. The workgroups are currently in the Community Study Phase which incorporates quantitative, qualitative and community participatory research. The workgroups are on track to begin analysis in June. Stephens presented the progress of the workgroups:

Community Engagement – Chair Rev. Bob Barrett

- Website LCHAB.org is live, facilitating community engagement.
- Design options for Lincoln County Homeless Advisory Board logo were presented and discussed.
- Outreach tactics were presented.

Mental & Physical Health – Chair City of Toledo Council President Betty Kamikawa

- Conducting focus interviews with healthcare providers to understand the care available to our community and creating information sharing.

Service Provision & Policy – Executive Director Samaritan House Lola Jones

- Working to understand community connections- creating a map of service organizations and their relationships that benefit our community.

Finance & Economics – Chair City of Toledo Mayor Rod Cross

- Conducted financial data analysis, which was presented and reviewed by the board.
- The analysis shows discrepancies between the median income level in relation to increase in housing cost in Lincoln County.

Stephens opened for discussion based on the information put forward by the work groups. Sandi Hollenbeck voiced a concern that many areas are experiencing the same difficulties as we are in our community and that our situation may not be severe enough to draw significant state or federal financial support.

Commissioner Claire Hall gave an update on the request for Lincoln County to be included in the emergency order. The request was denied while other counties were included in the emergency order. Commissioner Hall asked if Executive Director Pegge McGuire might have any additional information on this matter. McGuire informed the board that some counties were

added to the order and the ones that are moving forward with funding are the ones that provided specific plans..

Executive Director Rockwell informed the board that the next meeting location is to be determined.

Rockwell mentioned a press release that was included in the meeting packet of information announcing the work that the Lincoln County Homeless Advisory Board is doing and a mention of the new website. Rockwell explained that the press release can be distributed to all contacts, municipality publications or organization newsletters. Karen Rockwell can provide copies if needed.

Council President Betty Kamikawa wished to clarify whether the board meetings, moving forward, are public. Kamikawa had received a concern from Coastal Support Services Executive Director that she had been excluded from the meeting. Rockwell did have an unexpected technology issue that had been identified on Tuesday and had received confirmation that Coastal Support Services had received a copy of the agenda from multiple attendees.

Rockwell gave an orientation to the new public meeting process as established by the leadership now that the Intergovernmental Agreement and Bylaws have been approved. As mentioned in previous meetings, the voting members of the Advisory Board, their alternates, municipality administrators, and workgroup chairs will be invited to the business meetings with a unique log in. Additional interested individuals will receive the public link (which is also included on the agenda). This is modeled after other public meetings. Each agenda will have a space at the conclusion of the business meeting for public comments. Chair Hall will moderate the comments and the public will be asked to stay within a three-minute limit and make the comments relative to the business meeting/work at hand. Comments can also be submitted through the new website or in advance of the meetings to Rockwell.

Next Meeting: May 10 from 1 p.m. – 4 p.m.
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