

DRAFT Homeless Advisory Board Minutes
Wednesday, December 13, 2023

Oregon Coast Community College
Community Room #140, Central County Campus, Newport, OR, 97365
And by Zoom

The meeting was called to order at 1:00 PM by Chair Claire Hall. Kyla Sellers did roll call for the representatives:

Attendees:

City of Depoe Bay, Kathy Short, Mayor
City of Lincoln City, Judy Casper, Council President
City of Newport, Jan Kaplan, Mayor
City of Newport, Cynthia Jacobi, Councilor*
City of Siletz, Susan Trachsel, Council President
City of Toledo, Doug Wiggins, City Manager*
City of Waldport, Rick Booth, Councilor
City of Yachats, Mary Ellen O'Shaughnessey, Council President
Lincoln County, Claire Hall, Commissioner

*alternates

Ex officio attendees:

City of Lincoln City, Daphnee Legarza, City Manager
Lincoln County, Tim Johnson, County Administrator
Housing Authority of Lincoln County, Karen Rockwell, Executive Director

The minutes from November 8, 2023, were reviewed. City of Depoe Bay Mayor Kathy Short made motion to accept the minutes as submitted. City of Newport Mayor Jan Kaplan seconded this motion. Motion carried.

Chair Hall passed the gavel to County Administrator Tim Johnson to update the Board on the presentation of the strategic plan to the Lincoln County municipalities. The preliminary municipal responses have shown concerns for the report's housing data. Based on the received feedback Johnson encourages every municipality to carefully review the provided data and validate it against their local data to ensure accuracy. The presentations have been paused until January to allow the municipalities the necessary time to review the strategic plan report.

The Administrative Report was given by Karen Rockwell. Rockwell led by calling the Board to action. As the Boards contract with the Housing Authority of Lincoln County to administrate the Lincoln County Homeless Advisory board ends December 2023 a vote is required to determine

if the Board wishes to continue the contract for the duration of 2024. Rockwell had at the November Board meeting provided the Board with the proposed 2024 workplan. The Board reviewed and discussed the workplan and the proposed compensation. Mayor Kathy short made a motion to accept the proposed workplan as presented with a budget not to exceed \$208,000. Mayor Jan Kaplan seconded this motion. Motion carried.

The Board went on to the next order of business where Rockwell asked the Board's approval to create a letter of support for the Tri-County Continuum of Care application being submitted by Community Services Consortium. The Board had no objections.

The Board was updated on the county shelter operations and the RE!nstitute 100 Day Challenge. Rockwell informed the Board that planning for the January Point In Time count is also in progress.

Rockwell proposed hiring facilitator Jane Barth to help the Board navigate its upcoming January meeting as this is a time to review the LCHAB bylaws, clarify roles and responsibilities among other items. Mayor Jan Kaplan made motion to authorize the expenditure with a budget not to exceed \$3,000. Councilor Rick Both seconded this motion. Motion carried.

New Business

Chair Hall proposed revisiting the topic of the Board's meeting frequency. The Board discussed the option and decided not to make any changes to the current meeting schedule at this time.

Newport City Councilor Cynthia Jacobi directed the Board's attention to an unmet community need: Day shelters. Jacobi proposed expanding the Board's current scope of work to include this issue as a priority to address.

Chair Hall went on to allow for public comment. No further input was received.

Chair Hall adjourned the meeting at 3.00 p.m.

Next Meeting: Wednesday January 10, 2023 from 1 p.m. – 3 p.m.