

**DRAFT Homeless Advisory Board Minutes**  
**Wednesday, November 8, 2023**

Oregon Coast Community College  
Community Room #140, Central County Campus, Newport, OR, 97365  
And by Zoom

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The meeting was called to order at 1:00 PM by Chair Claire Hall. Kyla Sellers did roll call for the representatives:

**Attendees:**

City of Depoe Bay, Kathy Short, Mayor  
City of Depoe Bay, Sandi HollenBeck\*  
City of Lincoln City, Judy Casper, Council President  
City of Newport, Jan Kaplan, Mayor  
City of Newport, Cynthia Jacobi, Councilor\*  
City of Siletz, Susan Trachsel, Council President  
City of Toledo, Rod Cross, Mayor  
City of Waldport, Dan Cutter, City Manager\*  
City of Yachats, Catherine Whitten-Carey, Councilor\*  
Community Services Consortium, Pegge McGuire, Executive Director  
Community Services Consortium, Dina Eldridge, Housing Services Manager\*  
Lincoln County, Claire Hall, Commissioner

\*alternates

**Ex officio attendees:**

City of Lincoln City, Daphnee Legarza, City Manager  
Lincoln County, Tim Johnson, County Administrator  
Morant McLeod, Ernest Stephens II, Partner (facilitator)  
Housing Authority of Lincoln County, Karen Rockwell, Executive Director

Before moving on to the first agenda item Chair Claire Hall informed the Board the she and Mayor Rod Cross had been invited by Ariel Nelson to the Legislature's Interim Committee on Housing and Homelessness for an informational hearing on HB4123 where they presented the story of the Homeless Advisory Board.

The minutes from October 11, 2023, were reviewed. City of Siletz Council President Susan Trachsel made motion to accept the minutes as submitted. Mayor Jan Kaplan seconded this motion. Motion carried.

The Administrative Report was given by Karen Rockwell. Rockwell updated the Board on the latest development of the Newport and Lincoln City County shelter operations. Additionally,

Rockwell informed the Board on the status of the HB5019 grant process. The Subgrantee Agreements have gone out to all appropriate parties and currently the Housing Authority is awaiting the signed agreements to then move on and have the individual subgrantees set up for receiving the funds. In line with this the subgrantees and the Housing Authority are working with RE!nstitute on a 100 Day Challenge on homelessness. While on this topic Mayor Rod Cross asked about the methodology of the Point in Time (PIT) Count which will be conducted in January. Rockwell looked to Executive Director Pegge McGuire to answer PIT Count questions. McGuire followed up with an update of her work on Tri-County Continuum of Care. At this time the proposal is receiving support from most municipalities.

Rockwell reminded the Board that the contract for the Housing Authority of Lincoln County is up in December. Rockwell had included HALC's proposed workplan for the year 2024 in the Board Packet for review. The Board will vote at the next Board meeting on the possible extension of the contact with HALC

Chair Hall Passed the Gavel to Strategic Consultant Ernest Stephens to provide update on the strategic plan and next steps. While reviewing the strategic plan the Board discussed some edits needing to be implemented prior to turning in the report on the proposed strategic plan to the State. County Administrator Tim Johnson informed the Board which municipal council meeting have been presented with the strategic plan.

Chair Hall brought up the possibility of renaming the Lincoln County Homeless Advisory Board to Lincoln County Homeless Action Board. The Board discussed the option and agreed to revisit this topic at a future meeting.

Regarding new business, Mayor Cross informed the Board that he had spoken with representative Gomberg and Senator Anderson about how to hopefully make changes that will alleviate encampment issues at the local municipality level.

Chair Hall went on to allow for public comment. No further input was received.

Chair Hall adjourned the meeting at 3.00 p.m.

**Next Meeting:** Wednesday December 13, 2023 from 1 p.m. – 3 p.m.