

**DRAFT Homeless Advisory Board Minutes**  
**Wednesday, October 11, 2023**

Oregon Coast Community College  
Community Room #140, Central County Campus, Newport, OR, 97365  
And by Zoom

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The meeting was called to order at 1:02 PM by Chair Claire Hall. Kyla Sellers did roll call for the representatives:

**Attendees:**

City of Depoe Bay, Sandi HollenBeck\*  
City of Lincoln City, Judy Casper, Council President  
City of Newport, Jan Kaplan, Councilor  
City of Siletz, Susan Trachsel, Council President  
City of Waldport, Rick Booth, Councilor  
Community Services Consortium, Pegge McGuire, Executive Director  
Lincoln County, Claire Hall, Commissioner

\*alternates

**Ex officio attendees:**

City of Lincoln City, Daphnee Legarza, City Manager  
City of Newport, Spencer Nebel, City Manager  
Community Services Consortium, Dina Eldridge, Housing Services Manager  
Lincoln County, Tim Johnson, County Administrator  
Morant McLeod, Ernest Stephens II, Partner (facilitator)  
Housing Authority of Lincoln County, Karen Rockwell, Executive Director

The minutes from September 13, 2023, were reviewed. Lincoln City Council President Judy Casper made motion to accept the minutes as submitted. Mayor Jan Kaplan seconded this motion. Motion carried.

The Administrative Report was given by Karen Rockwell. Rockwell introduced the Lincoln County Emergency Winter Shelter Coordinator Chantelle Estess. Estess gave an overview of the first month of operation of the rotational shelter. She will return to future meetings with status updates that include participant counts and geographical distribution.

Rockwell is working on the HB4123 Legislative Report that is being submitted to the League of Oregon Cities for inclusion in a larger summary that will be submitted to the Governor's office, the Oregon Housing and Community Services and the legislative offices.

The HB5019 Community Plan (which is being administered by the Housing Authority of Lincoln County) is waiting on the final contract approval from the Department of Justice. Once that is ready, subgrants will be established with the awardees. Funding is anticipated to begin being distributed early to mid-November.

Part of the HB5019 Community Plan includes participation in a RE! NSTITUTE 100 Day Challenge. This is going to be focusing the service providers on data collection collaboration and a successful Point In Time count and corresponding resource fair.

Community Service Consortium (CSC) Executive Director Pegge McGuire gave an update on the presentations she has been delivering to city councils on the formation of a tri-county Continuum of Care. Her presentations have been well received and councils are approving the CoC by resolution.

County Administrator Tim Johnson prefaced the Strategic Planning Status presentation by reminding the Board that we are nearing the end of plan development. Johnson stressed the fact that it is necessary for the Board to listen closely and provide final feedback on what recommendations to bring forward to receive municipal approval of the plan by resolution. Strategic Consultant Ernest Stephens presented the recommendations developed by Morant Mcleod. The Board discussed the recommendations and made necessary changes. The Board approved the following key recommendations:

1. LCHAB to remain a permanent body that focuses on homelessness/houselessness.
2. Adopt the strategic goal to reduce homelessness to emergency & voluntary levels, utilizing the progression of support model.
3. Coordinate policy and funding efforts at city, county, regional and state levels.
4. Stand up and support a navigation system, with a priority to use or develop common data/reporting systems to track each network and community needs.
5. Integrate local housing, community services, economic development and transportation efforts to support and provide resources for community organizations.

Chair Hall opened for any new business to be discussed.

Chair Hall went on to allow for public comment. No further input was received.

Chair Hall proposed renaming the group the “Lincoln County Homeless Action Board.” Initial feedback was positive. It will be added to the agenda for the next meeting.

Chair Hall adjourned the meeting at 3.30 p.m.

**Next Meeting:** Tuesday, November 8, 2023 from 1 p.m. – 3 p.m.