

Homelessness Advisory Board Agenda
Wednesday, January 14, 2026 @ 1:00 – 3:00 p.m.

LOCATION: Housing Authority Ocean Spray Family Center

Classroom, 1039 NW Nye St. in Newport

or by Zoom <https://zoom.us/j/96086119417?pwd=plN4Cibmyp2NyG8Oq7ztxYmsizSbpg.1>

1. Welcome – Rod Cross, LCHAB Chair
 - a. Reminder re: Public Meeting Laws & Public Participation
2. Roll Call – Kyla Bibeau, LCHAB Program Manager
3. **Action Item:** Review Minutes from October 8, 2025 – Rod Cross, LCHAB Chair (Pg. 3)
4. Public Comments (items related to the agenda, 3-minute cap) – Rod Cross, LCHAB Chair
5. Recognition of Passing of Co-Chair Commissioner Claire Hall – Rod Cross, LCHAB Chair
6. Administrative Report – Karen Rockwell, Executive Director
 - a. LCHAB Year in Review (presentation/slide show)
 - b. Work Plan Updates
 - c. Point In Time Count
 - d. Resource Fair Collaboration – Reyna Brown
7. New Business from the Board – Rod Cross, LCHAB Chair
8. Public Comments (items unrelated to the agenda, 3-minute cap) – Rod Cross, LCHAB Chair
*Written comments can be submitted at any time by email to kbibeau@housinglincolncountyor.gov.
Comments that are relevant to the work of the group will be shared with all voting members.*
9. Adjourn – Rod Cross, LCHAB Co-Chair

Public Meeting Laws & Public Participation

The following handout is a guide for the members of LCHAB in the discussion re: public comment. Currently, to comply with public meeting laws, the structure of the meeting enables the following individuals to participate during the meetings if recognized by the co-chairs:

Appointed Representatives (or their alternates IF identified at Roll Call, otherwise NOT participants).

- ☐ Lincoln County: OPEN
- ☐ City of Depoe Bay: Mayor Kathy Short
- ☐ City of Lincoln City: Councilor Marci Baker
- ☐ City of Newport: Councilor Robert Emond
- ☐ City of Siletz: OPEN
- ☐ City of Toledo: Mayor Rod Cross (chair)
- ☐ City of Waldport: Mayor Heidi Lambert
- ☐ City of Yachats: Council President Mary Ellen O'Shaughnessey
- ☐ Community Services Consortium: Housing Services Manager Liesl Eckert

Ex-officio (non-voting) representatives:

- ☐ Lincoln County: OPEN
- ☐ City of Depoe Bay: Kimberly Wollenburg, City Recorder
- ☐ City of Lincoln City: Daniel Hunter, City Manager Pro Tem
- ☐ City of Newport: Nina Vetter, City Manager
- ☐ City of Siletz: Barbara Chestler, City Recorder
- ☐ City of Toledo: Rich Huebner, City Manager
- ☐ City of Waldport: Dann Cutter, City Manager
- ☐ City of Yachats: Bobbi Price, City Manager
- ☐ Confederated Tribes of Siletz Indians: Housing Executive Director Sami Jo Difuntorum

Administrative Office:

- ☐ Kyla Bibeau, LCHAB Project Manager
- ☐ Karen Rockwell, Executive Director, Housing Authority of Lincoln County
- ☐ Katelynn Smith, LCHAB & HALC Grants Manager

Invited guests must be included on the agenda prior to its distribution and are only able to participate in the business meeting during their allotted agenda slot.

Beginning of meeting for comments not related to agenda items, but on the topic of homelessness in Lincoln County. Limited to 3 minutes per person. Note: Like municipality meetings, this is not a time for question and answer; comments are to be received by the LCHAB and not deliberated at that moment. Comments related to the agenda are held to the **end of the meeting**. Limited to 3 minutes per person. Again, not a period of question and answer; comments are to be received by the LCHAB and not deliberated in that moment.

Homeless Advisory Board Minutes
Wednesday, October 8, 2025

Classroom 2, Oceanspray Family Center, 1039 NW Nye Street, Newport, OR, 97365
And by Zoom

The meeting was called to order at 1:00 PM by Co-Chair Rod Cross. Cross welcomed all to the meeting and then initiated roll call for the representatives. Upon call, the following representatives were present:

Attendees:

City of Depoe Bay, Kathy Short, Mayor
City of Newport, Robert Emond, Councilor
City of Toledo, Rod Cross, Mayor
Community Services Consortium, Liesl Eckert, Housing Services Manager
*alternates

Ex officio attendees:

Housing Authority of Lincoln County, Karen Rockwell, Executive Director
Housing Authority of Lincoln County, Katelynn Smith, Grants Manager
Housing Authority of Lincoln County, Kyla Bibeau, LCHAB Project Manager

A quorum was established for the meeting. Although the Siletz and Waldport positions are currently vacant, the remaining appointed members constitute a majority of the filled seats on the Board, satisfying quorum requirements.

The minutes from the June 11, 2025, Board meeting were reviewed. City of Newport Councilor Robert Emond moved to accept the minutes as presented, and City of Depoe Bay Mayor Kathy Short seconded the motion. The motion carried.

Chair Cross opened the public comment period. Public comment was received.

Chair Cross passed the gavel to Executive Director Karen Rockwell for the Administrative Report.

Rockwell provided a verbal report on recent activities within the LCHAB Administrative Office. The LCHAB Newsletter has been launched, with the second issue released this week. Rockwell encouraged all board members to subscribe and read the newsletter. The Lincoln County Homeless Advisory Council, consisting of local service providers, has helped inform newsletter topics. Rockwell invited the Board to suggest future topics. Chair Cross recommended including personal stories from individuals with lived experiences of homelessness.

Rockwell also shared that a Learning Series has been developed as a monthly educational opportunity for the local community to learn about homelessness and collaborative approaches to addressing it. The first session is scheduled for October 22, focusing on building the capacity of local service providers through fundraising and grant writing. Kaety Jacobson will lead this session, and over 25 participants have already registered. The November session will cover IHN-CCO Health-Related Social Needs (HRSN) grants and how local organizations can leverage the program to support residents in need. This session

will be led by Michael Couch of Crossroads Communities. The December session will focus on the Point-In-Time (PIT) Count.

Councilor Emond asked who currently receives the newsletter and how others can subscribe. Rockwell explained that all LCHAB affiliates are automatically subscribed, and a subscription link is available on the “Contact Us” page at www.lchab.org. She also noted that the Office relies on community partners to help share the newsletter.

Rockwell further reported on the formation of the LCHAB Advisory Council, whose input has been valuable in shaping the newsletter and the learning series.

Rockwell briefed the Board on the Tri-County Continuum of Care (CoC) efforts. She noted that the initiative for Linn, Benton, and Lincoln Counties to break away from the OC3 Continuum of Care (formerly the Rural Oregon Continuum of Care, ROCC) has been paused due to financial uncertainties about independently funding a regional CoC. Liesl Eckert (CSC) added that representatives from the three counties continue to meet and explore collaboration opportunities to strengthen the regional homeless response system.

Rockwell invited Kyla Bibeau and Liesl Eckert to share updates regarding the upcoming PIT Count. They explained that a detailed plan has been established based on lessons learned from the previous year, emphasizing an earlier start and clearer task delegation.

Rockwell informed the Board that HALC currently serves as the Local Lead Agency for state homeless funding in Lincoln County. In June 2026, this role will transition to a competitive selection process. HALC intends to apply.

Chair Cross passed the gavel to Housing Authority of Lincoln County Grants Manager Katelynn Smith to provide an update on various grant funds, as detailed on page 5 of the Board packet. Smith presented updates on each funding stream and the grant funds distributed to date. Chair Cross inquired about the HELP Program with the Lincoln County School District, a subgrantee under the Youth Emergency Housing Assistance (YEHA) grant, specifically asking for current McKinney-Vento student counts. Rockwell Confirmed that she would connect with the local McKinney Vento Liaison to capture this information.

Chair Cross opened the floor for new business. No new business was discussed.

Chair Cross opened the public comment period. Public comment was received.

With no further comments, Chair Cross adjourned the meeting.

Next Meeting: Wednesday, December 10, 2025, from 1 p.m. – 3 p.m.

Lincoln County Homeless Advisory Board (LCHAB)

Mid-Year Progress Update: Board-Approved Action Plan (July 2025 – June 2026)

Prepared for: Lincoln County Homeless Advisory Board

Purpose: A simple update to share with local city councils and community partners

Status: Mid-year check-in - 6 months remaining

Why This Action Plan Matters

Now in the **third year of the County's Five-Year Strategic Plan**, the Lincoln County Homeless Advisory Board's Action Plan (July 2025 - June 2026) continues the ongoing work of strengthening Lincoln County's response to homelessness. This year's plan builds on earlier progress and advances key priorities through coordinated efforts in **Education, Information, and Advocacy**.

This mid-year update provides a clear look at what has been completed, what is underway, and what remains to be accomplished over the next six months.

1) EDUCATION: Increasing Community Understanding & Professional Skills

Objective: Provide ongoing public awareness and professional development opportunities focused on housing and homelessness.

Progress so far:

LCHAB launched a Learning Series featuring educational forums for the public and partner organizations:

- October 2025: Fundraising & Grant Writing (32 registrants)
- November 2025: Health Related Social Needs ("HRSN") (24 registrants)
- December 2025: Point-in-Time Count Volunteer Training (23 registrants)

In progress / next steps

- Gender Equity in Housing Training: Capstone workshop implementation
- Resource Fairs (3): Planned for underserved areas in partnership with local organizations
- Annual Housing Summit Countywide convening of stakeholders and providers

2) INFORMATION: Improving Access to Data, Resources & Tools

Objective: Provide timely access to local data, resources, and communication tools for stakeholders and the public.

Progress so far:

- Electronic newsletter launched and ongoing
 - Published: Sept 11, Oct 6, Nov 6, Dec 12 (2025) & Jan 9 (2026)
- Website enhancements ongoing
 - Meeting materials posted consistently
 - Funding updates kept current
- Resource Directory fully revamped and published (January 2026)
- Shelter-to-Housing Continuum updates underway (currently being updated)

In progress / next steps

- Shelter Data Dashboard: quarterly dashboard reporting on shelter activity

3) ADVOCACY: Strengthening Local and State Policy & Funding Efforts

Objective: Position Lincoln County/LCHAB as a proactive voice in state/local policy and funding efforts.

Progress so far:

- Lincoln County Homeless Advisory Council convened on:
 - August 13, 2025
 - November 12, 2025
- Point-in-Time Count preparations well underway:
 - Official PIT date: January 28, 2026
 - Unsheltered count window allowed through February 6, 2026
- Over \$1.69 million in state homelessness investments awarded to Lincoln County:
 - HALC selected to administer LTRA: \$745,832
 - HALC selected to administer ORI: \$944,635
 - Funding supports rent assistance, rehousing, and supportive services through June 30, 2027
- Submitted Application for Five Year Contract to OHCS to Administer Shelter Funding

In progress / next steps

- Legislative Watch & Response (Jan - June 2026): monitoring and responding to key policy issues

Key Takeaways for City Councils

Mid-year highlights:

- Educational forums are active and drawing steady participation
- Newsletters and website updates are providing reliable, timely information
- Resource Directory has been fully rebuilt and republished
- PIT Count planning is on schedule for late January 2026

Next six months priorities:

- Legislative monitoring and funding gap analysis
- Continued community outreach, coordination, and PIT completion

These activities are planned for the second half of the year; however, timelines may shift based on capacity and partner availability:

- Resource fairs and Housing Summit
- Launch shelter data dashboard

How City Councils Can Help

City councils and local leaders play an important role in reducing homelessness and strengthening housing stability. Support can include:

- Sharing LCHAB resources and newsletter updates locally
- Encouraging volunteer participation in the Point-in-Time Count
- Supporting coordinated strategies and funding conversations
- Identifying barriers, gaps, or emerging needs in your jurisdiction