

Homelessness Advisory Board Agenda
Wednesday, October 8, 2025 @ 1:00 – 3:00 p.m.

LOCATION: Housing Authority Ocean Spray Family Center

Classroom, 1039 NW Nye St. in Newport

or by Zoom <https://zoom.us/j/94672748078?pwd=wKY415brP4a9qyR6OPuCoxi9pdZJgo.1>

1. Welcome – Rod Cross, LCHAB Co-Chair
 - a. Reminder re: Public Meeting Laws & Public Participation
2. Roll Call – Kyla Bibeau, LCHAB Program Manager
3. **Action Item:** Review Minutes from June 11, 2025 – Rod Cross, LCHAB Co-Chair (Pg. 3)
4. Public Comments (items related to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
5. Administrative Report – Karen Rockwell, Executive Director
 - a. LCHAB E-Newsletter
 - b. Advisory Council Formation
 - c. Tri County Continuum of Care
 - d. Point In Time Count
6. Funding Updates – Katelyn Smith, Grants & Payables Administrator
 - a. HB4123 Pilot
 - b. HB5019 for Rapid Rehousing & Sheltering
 - c. Oregon Rehousing Initiative (ORI)
 - d. Youth Emergency Housing Assistance (YEHA)
 - e. Executive Order Shelter Funding
7. New Business from the Board – Rod Cross, LCHAB Co-Chair
8. Public Comments (items unrelated to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
*Written comments can be submitted at any time by email to kbibeau@housinglincolncountyor.gov.
Comments that are relevant to the work of the group will be shared with all voting members.*
9. Adjourn – Rod Cross, LCHAB Co-Chair

Public Meeting Laws & Public Participation

The following handout is a guide for the members of LCHAB in the discussion re: public comment. Currently, to comply with public meeting laws, the structure of the meeting enables the following individuals to participate during the meetings if recognized by the co-chairs:

Appointed Representatives (or their alternates IF identified at Roll Call, otherwise NOT participants).

- ☐ Lincoln County: Commissioner Claire Hall (co-chair)
- ☐ City of Depoe Bay: Mayor Kathy Short
- ☐ City of Lincoln City: Councilor Marci Baker
- ☐ City of Newport: Councilor Robert Emond
- ☐ City of Siletz: OPEN
- ☐ City of Toledo: Mayor Rod Cross (co-chair)
- ☐ City of Waldport: Councilor Rick Booth
- ☐ City of Yachats: Council President Mary Ellen O'Shaughnessey
- ☐ Community Services Consortium: Housing Services Manager Liesl Eckert

Ex-officio (non-voting) representatives:

- ☐ Lincoln County: OPEN
- ☐ City of Depoe Bay: Kimberly Wollenburg, City Recorder
- ☐ City of Lincoln City: Daphnee Legarza, City Manager
- ☐ City of Newport: Nina Vetter, City Manager
- ☐ City of Siletz: Barbara Chestler, City Recorder
- ☐ City of Toledo: OPEN
- ☐ City of Waldport: Dann Cutter, City Manager
- ☐ City of Yachats: Bobbi Price, City Manager
- ☐ Confederated Tribes of Siletz Indians: Housing Executive Director Sami Jo Difuntorum

Administrative Office:

- ☐ Kyla Bibeau, LCHAB Project Manager
- ☐ Karen Rockwell, Executive Director, Housing Authority of Lincoln County
- ☐ Katelynn Smith, LCHAB & HALC Grants Manager

Invited guests must be included on the agenda prior to its distribution and are only able to participate in the business meeting during their allotted agenda slot.

One of the LCHAB goals is to increase public participation, and this is being done through the formation of additional workgroups who will then have liaisons that will be invited to report out at the meetings. The meeting agendas are also going to include invited subject matter experts on specific topics. For example, this month the Board is hearing from shelter operators. Next month will be a conversation with day service navigation providers. In addition, LCHAB can be intentional with public comment periods at the meetings.

Beginning of meeting for comments not related to agenda items, but on the topic of homelessness in Lincoln County. Limited to 3 minutes per person. Note: Like municipality meetings, this is not a time for question and answer; comments are to be received by the LCHAB and not deliberated at that moment. Comments related to the agenda are held to the **end of the meeting**. Limited to 3 minutes per person. Again, not a period of question and answer; comments are to be received by the LCHAB and not deliberated in that moment.

Homeless Advisory Board Minutes

Wednesday, June 11, 2025

Classroom 2, Oceanspray Family Center, 1039 NW Nye Street, Newport, OR, 97365

And by Zoom

The meeting was called to order a few minutes past 1:00 PM by Co-Chair Rod Cross due to some technical difficulties. Cross welcomed all to the meeting and then initiated roll call for the representatives. Upon call, the following representatives were present:

Attendees:

City of Depoe Bay, Kathy Short, Mayor

City of Lincoln City, Councilor Marci Baker

City of Newport, Robert Emond, Councilor

City of Toledo, Rod Cross, Mayor

City of Yachats, Mary Ellen O'Shaughnessey, Council President

Community Services Consortium, Liesl Eckert, Housing Services Manager

Community Services Consortium, Dina Eldridge, Senior Operations Manager*

*alternates

Ex officio attendees:

City of Lincoln City, Daphnee Legarza, City Administrator

City of Waldport, Dann Cutter, City Manager

Housing Authority of Lincoln County, Karen Rockwell, Executive Director

Housing Authority of Lincoln County, Katelynn Smith, Grants Manager

Housing Authority of Lincoln County, Kyla Bibeau, LCHAB Project Manager

Jane Brass Barth, Consultant

The minutes from the May 14, 2025, Board meeting were reviewed. City of Newport Councilor Robert Emond moved to accept the minutes as presented, and City of Depoe Bay Mayor Kathy Short seconded the motion. The motion carried.

Chair Cross invited public comments related to the meeting agenda. No comments were received.

Chair Cross then passed the gavel to consultant Jane Barth, who provided a verbal presentation of her written report, included on page 5 of the Board packets.

Next, Chair Cross invited Executive Director Karen Rockwell to provide the Administrative Report. Rockwell presented the recommended structure of the Homeless Advisory Council, whose formation had been approved by the Board at last month's meeting. She explained how the written proposal, included on page 7 of the Board packet, outlines the respective roles and responsibilities of the Board, the Office, and the Council.

Rockwell also described the proposed composition of the Council, with the expectation that the Office will recruit council members in June and hold a welcome meeting in July. During her presentation, it was noted that Lincoln County Commissioner Claire Hall was able to join the meeting after experiencing technical difficulties earlier. The Board discussed the proposal and emphasized the importance of ensuring both cross-sector and geographic representation from across the county, while maintaining flexibility in cases where certain areas may lack interested participants. Mayor Short moved to approve the proposed Council structure, and Lincoln City Councilor Marci Baker seconded the motion. The motion carried.

Rockwell proceeded to the next item on her report, updating the Board on Tri-County Continuum of Care (CoC) efforts. She invited Liesl Eckert to provide a brief status update. Eckert shared that the Community Services Consortium (CSC) hosted a meeting in April for stakeholders from Linn, Benton, and Lincoln counties to assess continued interest in forming a smaller, Tri-County CoC—separate from the Rural Oregon CoC. She reported that there was still widespread support to proceed. CSC has invited all interested parties to the table to discuss next steps, including how to structure and fund the effort. Rockwell added that the Office is attending these Tri-County CoC meetings to represent both LCHAB and the Housing Authority, and will report back to Lincoln County stakeholders. She encouraged both the Board and local service providers to participate actively in these discussions.

Chair Cross passed the gavel to Housing Authority of Lincoln County Grants Manager Katelynn Smith to provide an update on various grant funds, as detailed on page 10 of the Board packet. Smith presented updates on each funding stream and the grant funds distributed to date.

Mayor Short inquired about the formation of a county navigation center for homeless services. Rockwell clarified that LCHAB is developing a navigation system based on a "no-wrong-door" approach, rather than establishing a physical center. She emphasized that municipalities and service providers are encouraged to contact the LCHAB administrative office when navigation assistance is needed. Rockwell noted that through collaborative grants and the work of LCHAB, local service providers are becoming a network of well-informed entities better equipped to guide individuals seeking services. She encouraged Board representatives to use the Shelter-to-Housing Continuum and the Lincoln County Resource Guide available on the Resources tab at www.LCHAB.org.

Chair Cross opened the floor for new business. Rockwell invited Ex Officio Board member Daphnee Legarza to introduce the new Lincoln City Manager, David Benson, who was attending the meeting. Benson expressed his enthusiasm for participating in the ongoing efforts. During this time, Rockwell also invited members of the public to introduce themselves. Marie McFarland and Betty McKane introduced themselves as members of the Lincoln County community and Hilltop Patriots. Both expressed concern about housing and homelessness in the county and stated that they attend these meetings to understand how municipalities plan to address these issues, so they can relay information back to their respective groups.

Rockwell then invited Dina Eldridge of CSC to share updates with the Board. Eldridge echoed Eckert's comments on the Tri-County CoC initiative and informed the Board that CSC is nearing depletion of its housing funds. As a result, they have stopped making appointments for short-term assistance. However, she emphasized that other programs are still funded and operating. Eldridge encouraged individuals to contact CSC navigators to inquire about the availability of specific funding streams and services.

With no further comments, Chair Cross adjourned the meeting.

Next Meeting: Wednesday, September 10, 2025, from 1 p.m. – 3 p.m.