

Homelessness Advisory Board Agenda
Wednesday, July 10, 2024 @ 1:00 – 3:00 p.m.

LOCATION: Oregon Coast Community College
Community Room #140, Central County Campus, Newport
or by Zoom <https://zoom.us/j/96877182454?pwd=cHZNZDZLYzZwcDVaTGdNMUdkYkNkUT09>

1. Welcome – Rod Cross, LCHAB Co-Chair
 - a. Reminder re: Public Meeting Laws & Public Participation (pg. 2)
2. Roll Call – Kyla Sellers, LCHAB Program Manager
3. **Act on Item:** Review Minutes from May 29, 2024 (pg. 3) – Rod Cross, LCHAB Co-Chair
4. Public Comments (items related to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
5. Presentation: 100 Day Challenge Recap & Results – Cosmos Cranston, ReInstitute
6. LCHAB's Workstreams and Associated Budget Recommendations – Kyla Sellers, LCHAB Program Manager
 - a. ACTION ITEM: Review and Approve Equity & Inclusion Committee (pg. 6)
 - b. ACTION ITEM: Community Outreach & Engagement Committee (pg. 8)
 - c. ACTION ITEM: Policy & Funding Coordination Committee (pg. 10)
7. Administrative Office Report – Kyla Sellers, LCHAB Program Manager
 - a. Funding Updates (pg. 14)
 - i. HB5019 for Rapid Rehousing & Sheltering
 - ii. Oregon Rehousing Initiative (ORI)
 - iii. Youth Emergency Housing Assistance (YEHA)
 - iv. Executive Order Shelter Funding
 - b. Permanent Structure Proposal (pg. 15)
8. New Business from the Board – Rod Cross
9. Public Comments (items unrelated to the agenda, 3-minute cap) – Rod Cross
Written comments can be submitted at any time email to ksellers@housinglincolncountyor.gov. Comments that are relevant to the work of the group will be shared with all voting members.
10. Adjourn – Claire Hall

Public Meeting Laws & Public Participation

The following handout is a guide for the members of LCHAB in the discussion re: public comment. Currently, to comply with public meeting laws, the structure of the meeting enables the following individuals to participate during the meetings if recognized by the co-chairs:

Appointed Representatives (or their alternates IF identified at Roll Call, otherwise NOT participants).

- ☐ Lincoln County: Commissioner Claire Hall
- ☐ City of Depoe Bay: Mayor Kathy Short
- ☐ City of Lincoln City: Council President Judy Casper
- ☐ City of Newport: Mayor Jan Kaplan
- ☐ City of Siletz: Council President Susan Trachsel
- ☐ City of Toledo: Mayor Rod Cross
- ☐ City of Waldport: Councilor Rick Booth
- ☐ City of Yachats: Council President Mary Ellen O'Shaughnessey
- ☐ Community Services Consortium: Executive Director Pegge McGuire
- ☐ Confederated Tribes of Siletz Indians: Housing Executive Director Sami Jo Difuntorum

Ex-officio (non-voting) representatives:

- ☐ Lincoln County: Tim Johnson, County Administrator
- ☐ City of Depoe Bay: Kimberly Wollenburg, City Recorder
- ☐ City of Lincoln City: Daphnee Legarza, City Manager
- ☐ City of Newport: Spencer Nebel, City Manager
- ☐ City of Siletz: Barbara Chestler, City Recorder
- ☐ City of Toledo: Doug Wiggins, City Manager
- ☐ City of Waldport: Dann Cutter, City Manager
- ☐ City of Yachats: Bobbi Price, City Manager
- ☐ Confederated Tribes of Siletz Indians: Lisa Norton, Chief Administrative Officer

Administrative Office:

- ☐ Kyla Sellers, LCHAB Project Manager
- ☐ Karen Rockwell, Executive Director, Housing Authority of Lincoln County

Invited guests must be included on the agenda prior to its distribution and are only able to participate in the business meeting during their allotted agenda slot.

One of the LCHAB goals is to increase public participation, and this is being done through the formation of additional workgroups who will then have liaisons that will be invited to report out at the meetings. The meeting agendas are also going to include invited subject matter experts on specific topics. For example, this month the Board is hearing from shelter operators. Next month will be a conversation with day service navigation providers. In addition, LCHAB can be intentional with public comment periods at the meetings.

Beginning of meeting for comments not related to agenda items, but on the topic of homelessness in Lincoln County. Limited to 3 minutes per person. Note: Like municipality meetings, this is not a time for question and answer; comments are to be received by the LCHAB and not deliberated at that moment. Comments related to the agenda are held to the **end of the meeting**. Limited to 3 minutes per person. Again, not a period of question and answer; comments are to be received by the LCHAB and not deliberated in that moment.

Homeless Advisory Board Minutes
Wednesday, May 29, 2024
Oregon Coast Community College
Community Room #140, Central County Campus, Newport, OR, 97365
And by Zoom

The meeting was called to order at 1:11 PM by Co-Chair Rod Cross. Cross initiated roll call for the representatives:

Attendees:

City of Depoe Bay, Kathy Short, Mayor
City of Lincoln City, Judy Casper, Council President
City of Newport, Jan Kaplan, Mayor
City of Toledo, Rod Cross, Mayor
City of Siletz, Susan Trachsel, Council President
City of Waldport, Rick Booth, Councilor
City of Yachats, Mary Ellen O'Shaughnessey, Council President
Community Services Consortium, Pegge McGuire, Executive Director
Lincoln County, Claire Hall, Commissioner
*alternates

Ex officio attendees:

City of Lincoln City, Daphnee Legarza, City Manager
City of Toledo, Doug Wiggins, City Manager
Housing Authority of Lincoln County, Karen Rockwell, Executive Director
Housing Authority of Lincoln County, Kyla Sellers, LCHAB Project Manager

The minutes from April 10, 2024, were reviewed. Rick Booth made a motion to accept the minutes as presented. Second to the motion was made by Jan Kaplan. Motion Carried.

Chair Cross passed the gavel to Karen Rockwell to conduct general housekeeping. Rockwell reminded the Board that the board packet is typically uploaded to www.LCHAB.org the Friday before the monthly Homeless Advisory Board meetings. Rockwell went on to reiterate the importance of following the meeting facilitation structure. At the April meeting the Board voted to allow public comments related to the agenda at the beginning of the meeting and comments unrelated to the agenda (but still related to the work of the Board) at the end of every meeting. All comments are capped at three minutes. Rockwell proceeded to introduce Community Services Consortium's (CSC) new Housing Services Manager, Liesl Eckert, who in the near future will be the voting representative from CSC.

With the permission of the Chair Rockwell proceeded to introduce the second round of the Lincoln County Shelter Panel. The Panel consisted of:

- Amber Wishoff-Martin, Executive Director & Lead Sexual Assault Advocate, My Sisters Place (aka My safe Place)
- Jordan Gabilondo, Supervisor, Juvenile Department, Youth Tides Shelter & Tony Campa Director, Community Justice
- Barbara Loza-Muriera, Administrative Assistant, Yachats Community Presbyterian Church & Pastor Bob Barrett, Yachats Community Presbyterian Church (Don's Place Shelter)
- Sheila Stiley, Executive Director, Coastal Phoenix Rising (unable to attend)

Rockwell facilitated the panel where the invited guests informed the board about their organizations and their respective shelter operations including what obstacles they experience in the operations. Rockwell asked that the panel include information about their strong community partnerships. The Panel provided in-depth information and Rockwell then opened the floor to questions from the Board.

Chair Cross went on to allow for public comment related to agenda items. No comments were given.

Chair Cross passed the gavel to Karen Rockwell to provide a report from the Administrative Office. Rockwell provided recent updates on multiple funding streams. The Housing Authority has been seeking funding opportunities as part of its role as the Administrative Office of the Homeless Advisory Board. These efforts are to fulfill goal #2 of the strategic plan which includes researching and applying for opportunities to fund existing service delivery. Rockwell provided the following updates:

- HB5019: Oregon Housing and Community Services awarded Lincoln County \$856,179 for rapid rehousing and sheltering work. The funds are administered by the Housing Authority of Lincoln County. To date, \$300,740 has been distributed per the grant agreements.
- Oregon Rehousing Initiative (ORI): To be used for a statewide rehousing program, including longer-term rental assistance. Lincoln County is anticipating receiving \$500,000.
- The Youth Emergency Housing Assistance Program (YEHA): To increase services and assistance to school-aged, K-12 children or their families who are experiencing homelessness or are at risk of experiencing homelessness. Lincoln County has been awarded \$964,625 in funds to support these initiatives. The Housing Authority of Lincoln County is soliciting applications from regional providers for the distribution of these funds.
- SB 5511 funding: To sustain investments through the biennium and support newly-added shelter beds, street outreach, unit access, long-term rental assistance, and homelessness prevention efforts. Budget estimates have been collected by service provider partners and are being submitted to Oregon Housing and Community Services through the Housing Authority of Lincoln County.

Rockwell continued to recap LCHAB-related presentations that occurred in April. The Board Co-Chairs Claire Hall and Rod Cross had presented at the Rural HB4123 Summit. Cross added that one of his key takeaways from the summit was that the Lincoln County Homeless Advisory Board is one of the HB4123 Pilots with the highest student homeless populations. Judy Casper, who attended the summit added that she felt very proud after the summit, seeing that the Lincoln County Pilot had done a great job at branching out into all possible aspects and making smart decisions to hire a consultant. In addition, Rockwell had given a presentation at the League of Oregon Cities Spring Cities and thought it had gone well.

Rockwell informed the Board that the Lincoln County Re!nstitute 100 Day Challenge resulted in goals that directly align with the LCHAB strategic plan. As many area service providers participated in the 100-day challenge the LCHAB Administrative office is working on coordinating several sub-workgroups consisting of service providers and community members to assist the Board in carrying out the mutual goals. Rockwell mentioned that one of the direct results of the 100-Day Challenge was the South County Resource Fair hosted by DaNoble House in Waldport. The Resource event directly resulted from a listening session conducted by Rick Booth with South County Community members that identified the lack of local access to resources as a major barrier. The event was successful, 21 service provider organizations participated.

Rockwell shared a question she had received before the meeting from Councilor Judy Casper regarding when and how the board will start a larger-scale communication to the public about the work of the Board. Rockwell suggested creating a workgroup to take on this continued work.

Jan Kaplan requested permission to change the subject to new business to allow for an unrelated question. Kaplan was experiencing difficulty navigating a Lincoln County resident to the appropriate navigation resources and stable affordable housing. Rockwell Informed the Board that Wecoma Place in Lincoln City is coming online in June and suggested that the individual in question put in an application to rent one of the units at Wecoma Place. Additionally, Karen invited the Board to refer individuals to the Housing Authority where the staff will assist in resource navigation to the best of their ability.

Pegge McGuire brought up a problematic situation that she has been experiencing where many individuals from out of county and even out of state are applying for affordable housing in Lincoln County. Rockwell informed the Board that the Housing Authority Has a Lincoln County local preference on both their rental units and the Housing Choice Vouchers allowing the county to serve the local population first.

Rod Cross opened the floor for public comment.

Cross adjourned the meeting.

Next Meeting: Wednesday, June 10, 2024, from 1 p.m. – 3 p.m.

Lincoln County Homeless Advisory Board Committee Descriptions

The following committees are a recommendation put forward by the Administrative Office. The Committees are to assist the Board in carrying out certain action items of the strategic plan.

1. Equity and Inclusion Committee

The Equity and Inclusion Committee is dedicated to ensuring that all voices are heard, especially those with lived experience of homelessness. Our goal is to bring together service providers who work closely with unhoused populations, including people of color, seniors, individuals with disabilities, and LGBTQ+ communities. This committee will outline how the Homeless Advisory Board collaborates with these service providers to gather informed insights on the barriers to housing. By doing so, we aim to create more inclusive and equitable solutions to address homelessness in Lincoln County.

1.1 Committee Goals

Utilizing knowledge gained through the ReInstitute 100-Day Challenge:

1. Organize and implement a quarterly Resource Fair in the South County area (not limited to homelessness services)
2. Apply for and organize a grant program to offset local organizational costs related to becoming more culturally responsive (signage, translations services, training, etc.)
3. Develop resource materials in partnership with LGBTQIA2S+ liaisons to increase awareness of housing obstacles and overcome barriers for this community.

1.2 Workplan

For a year-long work plan, here's a proposed outline for the Equity and Inclusion Committee:

1: Establishing the Foundation

1. September - October: Recruitment and Formation
 - Recruit committee members, aiming for 7-9 individuals, including those with lived experience, service providers, and representatives from diverse populations (people of color, seniors, individuals with disabilities, LGBTQ communities).
 - Hold an initial meeting to introduce members, discuss goals, and outline the year's plan.
 - Orient Committee members of work done under the equity workstream in the ReInstitute 100-Day Challenge

2: Implementation and Monitoring

1. November - January: Pilot Programs and Initiatives

- Launch pilot programs or initiatives based on the strategies developed.
- Monitor and evaluate the effectiveness of these programs.

3: Evaluation and Reporting

1. February - March: Evaluation

- Conduct a comprehensive evaluation of the year's activities and outcomes.
- Identify successes, challenges, and areas for improvement.

4. April - May: Reporting and Planning for Next Year

- Prepare a detailed report on the committee's work and outcomes.
- Develop a work plan for the next year based on insights gained.

1.3 Committee Size

A committee of 7-9 members is ideal. This size allows for diverse perspectives while being manageable for scheduling and decision-making.

Aim to include:

- 2-3 service providers who work with different subgroups.
- 1-2 community representatives from the populations of color, seniors, individuals with disabilities, and LGBTQ communities.
- 1 member from the advisory board to act as a liaison.

This structure ensures balanced representation and effective collaboration.

1.4 Budget

Proposed budget for the Equity and Inclusion Committee with a total allocation of \$16,250:

1. Personnel Costs: \$4,000

- Coordinator/Facilitator: \$4,000
 - Part-time coordinator to organize meetings, manage communications, and oversee initiatives

2. Meetings and Events: \$1,750

- Monthly Committee Meetings: \$750
 - Venue rental, refreshments, materials (6 meetings x \$125 each)
- Engagement Events: \$1,000

- Two events to build relationships with service providers and community organizations (2 events x \$500 each)
 - 4. Pilot Programs and Initiatives: \$10,000 (if no grant alternatives found)
 - Implementation of Strategies: \$10,000
 - Funding for small-scale pilot programs or initiatives to address barriers to housing
 - 5. Administrative Costs: \$500
 - Office Supplies and Materials: \$250
 - Communication and Outreach: \$250
 - Printing, mailing, and digital communication tools
- Total: \$16,250**

2. Community Outreach and Engagement Committee

The Community Outreach and Engagement Committee is focused on building strong connections between the Lincoln County Homeless Advisory Board and the broader community. Our goal is to raise awareness about homelessness, foster community involvement, and create partnerships that drive effective solutions. This committee will work on developing outreach strategies, organizing community events, and facilitating communication between the board, the unhoused population, and local residents. By engaging the community, we aim to foster a collaborative environment where everyone can contribute to addressing homelessness in Lincoln County.

2.1 Committee Goals

1. Review and update list of Lincoln County private landlords
2. Create opportunities for landlord engagement with the goal of increasing the affordable housing stock (refer to Polk County)
3. Assist the Administrative Office by creating positive timely messaging for Board representatives to take back to their respective city councils.

2.2 Work Plan

1: Establishing the Foundation

1. September - October: Recruitment and Formation
 - Recruit committee members, aiming for 7-9 individuals.

- Hold an initial meeting to introduce members, discuss goals, and outline the year's plan.
- Orient Committee members of work done in the Re!nstitute 100-Day Challenge

2: Implementation and Monitoring

1. November - January: Pilot Programs and Initiatives

- Launch pilot programs or initiatives based on the strategies developed.
- Monitor and evaluate the effectiveness of these programs.

3: Evaluation and Reporting

1. February - March: Evaluation

- Conduct a comprehensive evaluation of the year's activities and outcomes.
- Identify successes, challenges, and areas for improvement.

4. April - May: Reporting and Planning for Next Year

- Prepare a detailed report on the committee's work and outcomes.
- Develop a work plan for the next year based on insights gained.

2.3 Budget for Community Outreach and Engagement Committee

Proposed budget for the Community Out Committee with a total allocation of \$7,500:

2. Meetings and Events: \$4,500

- Monthly Committee Meetings: \$500
 - Venue rental, refreshments, materials (4 meetings x \$125 each)
- Community Engagement Events: \$4,000
 - Four events to engage the community and raise awareness (4 events x \$1,000 each)

3. Outreach Materials and Campaigns: \$2,000

- Marketing and Promotional Materials: \$1,500
 - Flyers, posters, social media ads, and other outreach materials
- Community Surveys and Feedback: \$500
 - Tools and resources for gathering community input and feedback

4. Administrative Costs: \$1,000

- Office Supplies and Materials: \$500
- Communication and Outreach: \$500
 - Printing, mailing, and digital communication tools

Total: \$7,500

3. Policy and Funding Coordination Committee

The Policy and Funding Coordination Committee is dedicated to aligning policy and funding efforts across city, county, regional, and state levels. The Lincoln County Homeless Advisory Board (LCHAB) is unique in its Intergovernmental Agreement and active participation from all area municipalities and the community action agency. This committee will establish a workgroup consisting of municipality planning and development professionals to identify and leverage existing partnership opportunities. By coordinating these efforts, we aim to streamline resources and policies to effectively address homelessness in Lincoln County.

3.1 Committee Goals

1. Coordinate and Align Housing & Homelessness Funding Sources
 - Develop a comprehensive strategy to identify and secure Housing & Homelessness funding from various sources, including federal, state, regional, and local grants. Aim to maximize the impact of available resources by aligning them with the specific needs of the community.
2. Enhance Intergovernmental Collaboration
 - Foster strong relationships and establish regular communication channels between municipalities, counties, and state agencies. Work towards unified policies and procedures that streamline efforts to address homelessness and related infrastructure needs.
 - I.e. Airbnb sanctions, Municipal code alignment
3. Implement Regional Capital Improvement Projects
 - Identify and prioritize regional capital improvement projects that benefit multiple municipalities. Pool resources and expertise to ensure efficient planning, development, and maintenance of infrastructure projects, such as affordable housing, transportation, and public facilities (water/sewer systems etc.)
4. Promote Data-Driven Decision Making
 - Utilize data collection and analysis to inform policy and funding decisions. Conduct regular assessments and evaluations to measure the effectiveness of implemented strategies and adjust plans accordingly.
 - Utilize existing Housing Needs Assessments, comprehensive plan, housing inventories etc.

3.2 Work Plan for the Year

1: Establishing the Foundation

1. September - October: Recruitment and Formation

- Recruit committee members, aiming for 7-9 individuals, including municipality planning and development professionals.
- Hold an initial meeting to introduce members, discuss goals, and outline the year's plan.

2. November: Needs Assessment

- Conduct a needs assessment to identify existing partnership opportunities and funding sources.

2: Developing Strategies

1. December-January: Strategic Planning

- Develop strategies to coordinate policy and funding efforts.

3: Implementation and Monitoring

1. February - March: Policy and Funding Initiatives

- Implement strategies to coordinate policies and funding efforts.
- Monitor and evaluate the effectiveness of these initiatives.

4: Evaluation and Reporting

1. April - May: Evaluation

- Conduct a comprehensive evaluation of the activities and outcomes.
- Identify successes, challenges, and areas for improvement.

2. June - July: Reporting and Planning for Next Year

- Prepare a detailed report on the committee's work and outcomes.
- Develop a work plan for the next year based on insights gained.

3.3 Committee Size

A committee of 7-9 members is ideal. This size allows for diverse perspectives while being manageable for scheduling and decision-making.

Aim to include:

- 2-3 municipality planning and development professionals.
- 2-3 representatives from city, county, regional, and state-level entities.
- 1-2 members from the advisory board to act as liaisons.

3.4 Examples of Successful Municipal Collaborations

3.4.1 Glen Ellyn, Illinois: The Capital Improvements Commission (CIC) in Glen Ellyn involves collaboration among multiple municipalities. The CIC advises the Village Board of Trustees on developing and updating the multi-year CIP. This commission focuses on public infrastructure needs, ensuring regional infrastructure meets community needs effectively.

3.4.2 Milton, Wisconsin: The City of Milton collaborates with nearby municipalities to address long-term infrastructure needs. By pooling resources and aligning their capital projects, these municipalities can maintain and improve infrastructure more efficiently.

3.4.3 Campton, New Hampshire: The Town of Campton collaborates with neighboring towns in a ten-year planning horizon for its CIP. This collaboration helps manage large capital expenditures, such as building acquisitions, major renovations, and road improvements, by working together and optimizing resource use.

3.5 Steps to Form the Committee

1. Identify Key Stakeholders
 - Reach out to planning and development professionals from neighboring municipalities.
 - Involve representatives from city, county, regional, and state-level entities.
2. Set Clear Goals and Objectives
 - Define the purpose and goals of the committee.
 - Outline specific objectives for coordinating policy and funding efforts.
3. Establish Roles and Responsibilities
 - Assign roles to committee members, such as coordinator, liaison, and data analyst.
 - Clearly define the responsibilities of each role to ensure effective collaboration.
4. Develop a Collaborative Framework
 - Create a framework for regular meetings and communication.
 - Utilize technology for virtual meetings and document sharing.
5. Engage the Community
 - Host public forums to gather input from community members.
 - Ensure transparency by regularly updating the community on progress and outcomes.

3.6 Budget for Policy and Funding Coordination Committee

Proposed budget for the Policy and Funding Coordination Committee with a total allocation of \$11,000:

1. Personnel Costs: \$10,000

- Coordinator/Facilitator: \$10,000
 - Part-time coordinator to organize meetings, manage communications, and oversee initiatives

2. Meetings and Events: \$500

- Quarterly Committee Meetings: \$500
 - Venue rental, refreshments, materials (4 meetings x \$125 each)

4. Administrative Costs: \$500

- Office Supplies and Materials: \$500

Total: \$11,000

This budget and work plan ensure the Policy and Funding Coordination Committee can effectively align policy and funding efforts, leveraging existing partnerships to address homelessness in Lincoln County.

Collaborative Funding Updates

HB5019 for Rapid Rehousing & Sheltering

Last year Oregon Housing and Community Services awarded **Lincoln County \$856,179** for rapid rehousing and sheltering work through a Community Plan. The funds are administered by the Housing Authority of Lincoln County. Twelve organizations are subgrantee recipients of the funding. To date, \$300,740 has been distributed per the grant agreements.

Oregon Rehousing Initiative (ORI)

- \$39 million from SB 5701 to be used for a statewide rehousing program, including longer term rental assistance. **Lincoln County is anticipating receiving \$500,000.**
- Housing placements made by June 30, 2025, with funds expended through the 2025-27 biennium to allow for up to 24 months of rental assistance per household.
- Grantees include:
 - 10 MAC Groups named in EO 24-02
 - 13 Local Planning Groups across the Balance of State
 - 25% set-aside for Culturally Responsive Organizations
- The lead agency grant agreement was signed June 25, 2024. Sub agreements will be finalized in July.

Youth Emergency Housing Assistance (YEHA)

The Youth Emergency Housing Assistance Program or Youth EHA is funded by a legislative appropriation of \$5 million in one-time funding to OHCS in General Funds through HB 2001 and HB 5019 during the 2023-25 biennium to increase services and assistance to school-aged, K-12 children or their families who are experiencing homelessness or are at risk of experiencing homelessness. The general funds were directed to be deposited into the Emergency Housing Account Other Funds account to support use for long term rent assistance. **Lincoln County has been awarded \$964,625** in funds to support these initiatives. The Housing Authority of Lincoln County (as the Lead Agency for the Lincoln County Homeless Advisory Board) solicited applications from regional providers for the distribution of these funds and forwarded a community plan that included 11 organizations. OHCS is still finalizing the lead agency contracts based on that information.

Executive Order Shelter Funding

Funding from SB 5511 will sustain investments through the biennium and support newly-added shelter beds, street outreach, unit access, long term rental assistance, and homelessness prevention efforts:

- \$65 million to MAC Groups to sustain shelter, unit access and street outreach.
- \$39.7 million to CoCs in EO regions to provide long-term rental assistance and services to individuals rehoused through emergency response funds.
- \$55 million to prevent homelessness for additional households, with 30% set aside for culturally specific partners to be distributed statewide.

Confirmation has been sent to HALC that ten service providers will be receiving funding. The application submitted by HALC resulted in OHCS recognizing that Lincoln County had a higher need for organizations to receive gap funding for operations than they had originally estimated. The subgrantee agreements are anticipated to be finalized in early August.

Establishing a Permanent Sustainable Structure for the Lincoln County Homeless Advisory Board

The following are options for creating a permanent sustainable structure for the Lincoln County Homeless Advisory Board. The Administrative Office has prepared 3 options for the Board to discuss:

1. LCHAB remains as is – dependent on grant opportunities.
2. LCHAB adopts a sliding scale dues structure, requiring all current members of the IGA to pay into the sustainability of the LCHAB.
3. LCHAB adopts a sliding scale dues structure that allows for a broader membership to share the financial burden of collaboratively addressing our local homelessness issues.
4. Adopt option #2 for the 2025/2026 budget cycle and explore option #3 for future consideration.

1. Option #1 - LCHAB remains as is – dependent on grant opportunities

This option includes using the existing remaining resources and grant funding to offset the remaining 3 years of the Pilot initiative.

2. Option #2 - LCHAB adopts a sliding scale dues structure, requiring all current members of the IGA to pay into the sustainability of the LCHAB

The Lincoln County Homeless Advisory Board (LCHAB) will be structured as a dues-based intergovernmental organization. This structure will ensure sustainable funding and consistent participation from all municipalities and relevant stakeholders in Lincoln County.

2.1 Proposed Dues Structure for Municipalities in Lincoln County, Oregon

To establish a dues structure for the municipalities within Lincoln County, we will consider the population size and budgetary capacity of each municipality. This structure aims to generate a total budget of approximately \$200,000.

2.1.1 Population Data (Approximate)

- Yachats: 800
- Waldport: 2,000
- Newport: 10,500
- Toledo: 3,500
- Siletz: 1,200
- Depoe Bay: 1,500
- Lincoln City: 9,000
- Lincoln County (Unincorporated areas): 21,000

2.1.2 Dues Structure

Tier 1: Small Municipalities (Population under 2,000)

- Yachats
- Siletz
- Depoe Bay

Annual Dues: \$5,000 each

- Total from Tier 1: 3 municipalities x \$5,000 = \$15,000

Tier 2: Medium Municipalities (Population between 2,000 and 5,000)

- Waldport
- Toledo

Annual Dues: \$15,000 each

- Total from Tier 2: 2 municipalities x \$15,000 = \$30,000

Tier 3: Large Municipalities (Population between 5,000 and 15,000)

- Newport
- Lincoln City

Annual Dues: \$30,000 each

- Total from Tier 3: 2 municipalities x \$30,000 = \$60,000

Tier 4: County (Unincorporated areas)

- Lincoln County**

Annual Dues: \$95,000

2.1.3 Summary of Dues

- Tier 1 (Small Municipalities): \$15,000
- Tier 2 (Medium Municipalities): \$30,000
- Tier 3 (Large Municipalities): \$60,000
- Tier 4 (County): \$95,000

Total Budget: \$15,000 + \$30,000 + \$60,000 + \$95,000 = **\$200,000**

2.1.4 Rationale behind the dues structure

- Population Size: Larger municipalities with more residents have a higher capacity to contribute due to their larger tax base.

- **Budgetary Capacity:** The dues are scaled to ensure that the financial burden is proportional to the size and budget capacity of each municipality.
- **Inclusivity:** This structure ensures all municipalities, regardless of size, can participate and contribute to the overall effort to address homelessness in Lincoln County.

This dues structure is designed to create a sustainable funding model that supports the goals and operations of the Lincoln County Homeless Advisory Board while considering the financial capacities of each municipality.

3. Option #3 - LCHAB adopts a sliding scale dues structure that allows for a broader membership to share the financial burden of collaboratively addressing our local homelessness issues.

To effectively integrate service providers into a dues-paying IGA structure, it's important to create a framework that encourages participation and collaboration. Here's a step-by-step approach:

1. Identify and Engage Key Service Providers

- **List Potential Members:** Identify service providers that play a critical role in addressing homelessness in Lincoln County, such as shelters, healthcare providers, mental health services, and employment agencies.
- **Initial Outreach:** Send invitations to these providers to discuss the benefits of joining the IGA. Highlight the collaborative opportunities and resources available through LCHAB.

2. Define Membership Tiers and Benefits

- **Create Membership Tiers:** Develop different tiers of membership based on the capacity of the service providers. Smaller organizations might pay lower dues compared to larger entities.
- **Outline Benefits:** Clearly articulate the benefits of membership, such as access to pooled resources, influence on policy decisions, participation in coordinated funding applications, and enhanced service delivery through collaboration.

3. Establish a Collaborative Framework

- **Advisory Roles:** Offer service providers advisory roles within the LCHAB, allowing them to contribute their expertise and insights into policy and program development.
- **Working Groups:** Form working groups focused on specific issues (e.g., healthcare, housing, mental health) that include representatives from service providers. This fosters collaboration and ensures their voices are heard.

4. Develop a Dues Structure

- **Dues Calculation:** Calculate dues based on the organization's budget.
- **Ensure the dues are fair and reflect the value received from membership.**

- **Flexible Payment Options:** Provide flexible payment options, such as quarterly or bi-annual payments, to make it easier for service providers to manage their financial commitments.

5. Amend the IGA

- **Draft Amendments:** Prepare amendments to the existing IGA to include the new dues-paying structure and membership provisions for service providers.
- **Legal Review and Approval:** Ensure the amendments are reviewed by legal counsel and approved by all current IGA members.

6. Onboarding and Orientation

- **Membership Orientation:** Organize orientation sessions for new service provider members to familiarize them with LCHAB's operations, goals, and processes.
- **Integration Support:** Provide ongoing support to help service providers integrate into the new structure, including access to resources, training, and networking opportunities.

3.1 Example Dues Structure

This option's structure involves the following dues paid by service providers in addition to the dues paid by the municipalities mentioned under option #2.

The criteria for determining service provider size would be their annual budget. The structure would be as follows:

- | | |
|---|-----------------------|
| • Small: Budget Less than \$250,000 | Dues \$500 annually |
| • Medium: Budget \$250,000 to \$1,000,000 | Dues \$1,000 Annually |
| • Large: Budget Over \$1,000,000 | Dues \$2,500 Annually |

This structure will ensure that all service providers, regardless of size, can participate and contribute to the efforts of the LCHAB while benefiting from the collaboration and shared resources.